Government of Cabo Verde



Invitation to Submit Proposals under a Restricted Tender Procedure

Invitation to Submit a Proposal

Restricted Tender Procedure

Acquisition of Two Automatic Weather Station (AWS)

ESPARGOS, OCTOBER 30, 2026

Subject: Invitation to submit a Proposal under Restricted Tender Procedure No. 04/2026 – Acquisition of Two Automatic Weather Station (AWS)

Dear Sir/Madam

The National Institute of Meteorology and Geophysics (INMG) hereby invites you to submit a proposal under the above-mentioned Restricted Tender Procedure, in accordance with the following terms and conditions:

1. The purpose of this procedure is to engage a company for the acquisition of two Automatic Weather Station (AWS).

2. The National Institute of Meteorology and Geophysics – INMG, the contracting authority for this procedure, is headquartered in the airport area of Espargos, , Sal Island.Telephone numbers 334 10 23 / 334 10 22, email: inmgdaf18@gmail.com.

3. The decision to award the contract and the decision approving the expenditure were adopted by the INMG Board of Directors through Resolution No. 28/2026 of 29 July 2026, pursuant to the powers conferred on it by Regulatory Decree No. 13/2009 of 20 July, approving the INMG Statutes.

4. The body competent to authorize the expenditure relating to the contract is the INMG Board of Directors, as provided by the INMG Statutes.

5. This Restricted Tender Procedure has been adopted pursuant to point (b) of paragraph 3 of Article 30 of the Public Procurement Code.

6. Tenderers must hold the following professional qualifications or authorizations:

(a) A registration title, classification certificate, or licence issued by the legally competent authority.

(b) The tenderer must have the capacity to carry out, using its own resources, at least 70% of the activities covered by the contract and must have the financial resources necessary to perform that percentage of the contract.

(c) The tenderer must be a duly registered and legally established company with the capacity to supply the specified equipment.

7. Compliance with the minimum technical capacity requirements will be verified through an assessment of the documents referred to in point (d) of point 11.

8. Proposals and their accompanying documents must be submitted by November 20, 2026, either directly at the INMG headquarters, in Espargos, Sal Island, between 08:00 and 16:00, or by registered mail to P.O. Box 76. In the case of postal submissions, the documents must be received by the deadline. Proposals received after the deadline will not be considered, and tenderers are responsible for any delay.

9. If the documents referred to in the preceding point are sent by post, the tenderer shall be solely responsible for any delays. A Proposal and its accompanying documents will not be considered to have been submitted on time if they are received after the deadline specified above, even if the envelope was posted earlier.

10. Variant proposals are not permitted.

11. Proposals must be accompanied by the following documents:

(a) A Declaration by the Tenderer accepting the Terms of Reference, drawn up in accordance with the template set out in Annex I;

(b) A Declaration of the absence of impediments, drawn up in accordance with the template set out in Annex II;

(c) **The declaration referred to in point (a) of paragraph 1 of Article 79 of the Public Procurement Code;**

(d) **Documents submitted for the qualification of candidates demonstrating compliance with the technical capacity requirements set out in Articles 74 et seq. of the Public Procurement Code;**

(e) A letter of commitment signed by third parties, where applicable.

12. The following documents must be included in the proposal:

(a) Documents setting out the terms and /or conditions under which the tenderer is willing to enter into the contract;

(b) A document stating the Price for the supply of two Automatic Weather Station (AWS), expressed in both figures and words, exclusive of taxes;

(c) Where applicable, a document providing justification for an abnormally low price, in accordance with Article 88 of the Public Procurement Code;

(d) Any other document that the tenderer considers necessary.

13. Proposals must be signed by the Tenderer or by a representative with powers to bind the tenderer.

14. The documents comprising the Proposal must be drawn up in Portuguese, unless, by their nature or origin, they are written in a foreign language. In such cases, the tenderer must submit a duly legalised translation together with a declaration stating that the translation shall prevail over the original. The translation shall prevail over the foreign-language original for all purposes.

15. Proposals must be submitted as follows:

(a) The documents referred to in the point 11 must be placed in a sealed, opaque envelope marked "Documents" on the front;

(b) The documents referred to in the point 12 must be placed in a sealed, opaque envelope marked "Proposal" on the front, together with the tenderer's name or corporate name, the title of the procedure, and the identity of the contracting authority;

(c) If a tenderer requests confidentiality for documents included in its proposal and the contracting authority grants that request, the documents containing confidential information must be placed in a sealed, opaque envelope marked "Proposal – Confidential Documents" on the front; and

(d) The envelopes referred to above must be placed inside an outer envelope marked "Outer Envelope", with the tenderer's name or corporate name, the title of the procedure, and the name of the contracting authority.

16. Proposals shall be evaluated and ranked according to the most economically advantageous tender criterion, based on the following [factors/sub-factors] and their respective weightings:

(a) Price (60%)

(b) Technical Quality (40%):

- Technical specifications of the products (20%)
- Product quality (10%)
- Product warranty period (5%)
- Product delivery time (5%)

17. **The proposed price must not exceed the base price of 3,500,000$00 (three million five hundred thousand escudos).**

18. A price shall be considered abnormally low if it is less than 70% of the base price.

19. Request for clarifications necessary for the proper understanding and interpretation of the tender documents may be requested by 06 November 2026, pursuant to Article 52 of the Public Procurement Code.

20. INMG shall provide the requested clarifications by 12 november 2026. The clarifications shall be communicated to all interested parties without identifying the parties that requested them.

21. **Proposals shall be opened at a public session at INMG headquarters on Sal Island on 25 November 2026 at 10:30.**

Annexes:

Annex I – Declaration of acceptance of the Terms of Reference

Annex II – Declaration of the absence of impediments

Annex III – Terms of Reference

National Institute of Meteorology and Geophysics

/Carlos Alberto Moniz

President of the Board of Directors

INSTITUTO NACIONAL DE METEOROLOGIA E GEOFÍSICA
DIRECÇÃO

ANNEX I

Declaration of Acceptance of the Terms of Reference

1 - . . . (name, identification document number and address), acting in the capacity of legal representative of (1) . . . (company name, tax identification number and registered office or, in the case of a consortium of tenderers, the names, tax identification numbers and registered offices), having taken full and complete knowledge of the Terms of Reference relating to the performance of the contract to be concluded following the . . . procedure (designation or reference to the procedure in question), declares, on his/her word of honour, that the entity it represents (2) undertakes to perform the said contract in accordance with the content of the aforementioned Terms of Reference, in respect of which it declares that it accepts, without reservation, all of its clauses.

2 - It further declares that it will perform the aforementioned contract in accordance with the terms set out in the following documents, which are enclosed (3):

a) . . .

b) . . .

3 - It further declares that it waives any right to a special forum and agrees to submit, in all matters relating to the performance of the aforementioned contract, to the applicable Cabo Verdean legislation.

4 - The declarant is fully aware that the making of false statements entails, as the case may be, the exclusion of the proposal submitted or the lapse of any award that may have been made in respect thereof, and constitutes a very

serious administrative offence under the Public Procurement Code, which may result in the additional penalty of disqualification from participating, as a candidate, tenderer or member of a candidate or tendering consortium, in any procedure adopted for the formation of public contracts, without prejudice to referral to the competent authority for the purposes of criminal proceedings.

. . . (place), . . . (date), . . . [signature)].

(1) Applicable only to tenderers that are legal entities.
(2) If the tenderer is a natural person, delete the expression "the entity represented by the tenderer".
(3) List all documents making up the proposal, in addition to this declaration, pursuant to Article [77] of the Public Procurement Code.

ANNEX II

Declaration of the Absence of Impediments

1 - . . . (name, identification document number and address), acting in the capacity of legal representative of (1) . . . (company name, tax identification number and registered office or, in the case of a consortium of candidates, the names, tax identification numbers and registered offices), candidate/tenderer(s) in the procedure of . . . (designation or reference to the procedure in question), declares, on his/her word of honour, that the entity it represents (2):

a) Is not in a state of insolvency or in a situation of bankruptcy, liquidation, cessation of activity, subject to any preventive means of asset liquidation or any analogous situation, nor does it have any such proceedings pending;

b) Has not been convicted, or, in the case of legal persons, the members of its management or administrative bodies currently in office have not been convicted, by a final judgment, of any crime or offence relating to its professional conduct (3);

c) Is not barred from participating in procurement procedures for having submitted false information in a previous procedure;

d) Has its situation regularised with regard to social security contributions in Cabo Verde or in the State of which it is a national or in which its main establishment is located;

e) Has its situation regularised with regard to taxes owed to the Cabo Verdean State or to the State of which it is a national or in which its main establishment is located;

f) Has not been convicted, or, in the case of legal persons, the members of its management or administrative bodies currently in office have not been convicted, by a final judgment, of the offence of participation in the activities of a criminal organisation, corruption, fraud or money laundering, or, where the procedure concerns the conclusion of a works contract or a public works concession contract, of offences which, under the legal regime governing access to and continuation of the construction activity, bar access to that activity;

g) Has not participated, and will not participate, directly or indirectly and by any means, in the preparation of the procedure, and neither its representative nor its employee is in that situation;

h) Has not participated, and will not participate, directly or indirectly, in any contract covered by the consultancy services which are the subject of the procedure, and neither its representative nor its employee is in that situation.

2 - The declarant encloses [or indicates . . . as the website address where they may be consulted (5)] the documents evidencing that the entity it represents (6) is not in any of the situations set out in points (b), (d), (e) and (f) of paragraph 1 above (7).

3 - The declarant is fully aware that the making of false statements entails, as the case may be, the exclusion of the candidacy or proposal or the lapse of

the award, and also constitutes a very serious administrative offence, which may result in the additional penalty of disqualification from participating, as a candidate, tenderer or member of a candidate or tendering consortium, in any procedure adopted for the formation of public contracts, without prejudice to referral to the competent authority for the purposes of criminal proceedings.

. . . (place), . . . (date), . . . [signature]

(1) Applicable only to tenderers that are legal entities.
(2) If the tenderer is a natural person, delete the expression "the entity it represents".
(3) Indicate whether rehabilitation has since occurred.
(4) Applicable only to procedures for the formation of a contract for the provision of consultancy services;
(5) Add the information necessary for consultation, if applicable.
(6) If the tenderer is a natural person, delete the expression "the entity it represents".
(7) Applicable only after notification of the award decision, pursuant to Article 102 of the Public Procurement Code.

ANNEX III

Terms of Reference